



தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம் TAMIL NADU OPEN UNIVERSITY

[A State Open University Established by Government of Tamil Nadu, Recognized by UGC & DEB,
Member in Asian Association of Open Universities & Association of Commonwealth Universities]

STUDENTS REGISTRATION AND EVALUATION DIVISION

577, Anna Salai, Saidapet, Chennai-600 015

Ph.: (91-44) 2430 6661/62

email: exam@tnou.ac.in, coe@tnou.ac.in

website: www.tnou.ac.in

TERM END EXAMINATIONS – FEBRUARY 2023

INSTRUCTIONS TO THE LEARNERS

The Learners have to refer the TNOU Website for Guidelines of Term End Examination February 2023. The learners can apply for the Term End Examinations, February 2023 through online and pay exam fees through 'Exam Registration' menu of Student E-Portal (<https://tnouportal.in>) from 17.12.2022 to 10.01.2023 (without Penalty) and 11.01.2023 to 15.01.2023 with Penalty of Rs.300/-. There won't be any further extension for exam fee payment.

The Learners who have not paid their Tuition Fees (Re-Registration Fee) to TNOU for their Second Year/Third Year/Semester should pay the prescribed Tuition Fees immediately, through 'Re-Registration' menu of Student E-Portal (<https://tnouportal.in>).

The Term End Examinations, February 2023 will be conducted from 11.02.2023 to 29.04.2023. The time table is available at www.tnou.ac.in.

1. Examination Fee, Mark Statement Fee, Provisional Certificate Fee, Convocation Fee etc., should be paid through online only. The Fees once paid, under any circumstances, will neither be refunded nor be carried over for the subsequent Examination. Also excess Fees paid if any will not be refunded under any circumstances.
2. At the first appearance, the learners should pay the Examination Fees for all the courses/papers of the concerned Year/Semester and other fees such as application fee, Statement of mark fee and exam centre fee.
3. Learners should pay relevant fees for Theory Examination, Practical Examination, and Project submission.
4. The learners who were declared pass in the arrear papers during October 2020 as per G.O.125 should write the examinations compulsory, based on the Judgment of Hon'ble Madras High Court.
5. All Diplomas, PG Diplomas, Vocational Diplomas and Final Year learners of PG, UG, MBA and MCA programmes should necessarily pay the fees prescribed for the Provisional Certificate and Convocation Certificate along with Examination Fees.

6. Details regarding the Payment of Examination Fees:

Sl. No	Fee Particulars	U.G./Certificate/ Diploma/ Vocational Diploma (in Rs.)	B.Ed./B.E d.(SE) (in Rs.)	PG (in Rs.)	PG Diploma (in Rs.)	MBA/MCA/ M.Sc.Coun./ P.G. Diplomain Counselling (in Rs.)	MBA Hosp. Admn/ Ship.& Log. (in Rs.)
1.	Each Written Paper	125	300	175	200	350	400
2.	Per Practical Exam	175	---	250	250	350	---
3.	Submission of Project/ Dissertation	125	---	500 **600 ***750 ****1500	500	750	900
4.	Application and Processing Fee	70					
5.	Mark Statement	100					
6.	Provisional Certificate	250					
7.	Consolidated Mark Statement	500					
8.	Convocation Certificate	750					
** M.Sc., Apparel & Fashion Design, *** MA Human Rights & **** M.Sc. Geography							

7. The learners are advised to write only to **the Controller of Examinations** with their full Name, **Enrolment Number and Address with Phone Number in all correspondences** for getting clarification regarding Examinations, Statement of Marks, Revaluation, Re-totaling, Photocopy, Provisional Certificate, Consolidated Mark Statement and Convocation Certificate.

8. All communications related to despatch of Statement of Mark Sheet, Provisional Certificate etc., will be sent to the addresses of the learners which were given at the time of Admission. If any change of address done by the learners in the University the communication will be sent to such address.

9. All the learners are informed to submit their Assignments through '**Assignments**' menu of Student E-Portal (<https://tnouportal.in>), as announced by the SSSD.

10. The learners are informed to submit their project work through post / in-person to the Controller of Examinations before the commencement of Examinations. For more details, the learners shall visit University website.

11. One time the last chance is given to the learners who are having arrear papers since 2003 for completing their programme of study by extension paying fee of Rs.750/- for all Certificate/Diploma/Vocational Diploma/PG Diploma programme and Rs.1500/- for all UG and PG programmes, along with other examination and certificate fee.

12. Any queries on Publication of Results or any discrepancy found in the Statement of Marks for Current Exam should be brought to the notice of the Controller of Examinations, TNOU within 15 days of time from the Date of Publication of Results.

13. The learners with differentially abled persons may have scribe for writing the examination with the prior written permission from the University.

14. The learners of Transgender, Destitute Widow, Jail inmates and Person with Disability categories are exempted from paying Exam Fee, and they have to pay prescribed certificate fee during exam registration.

15. The University shall have the rights to cancel or modify any of the instructions stated herewith and such decision shall be binding on all the learners appearing for the University Examinations.