



**TAMIL NADU OPEN UNIVERSITY**  
Chennai - 15  
**School of History and Tourism Studies**

Programme Code No : 572  
Programme Name : **Diploma in Tourism and Tour Operations Management**  
Course Code & Name : **DTTOM-11 & Tour Operations and Management**  
Batch : AY 2021-22  
No. of Assignments : 3 (6 Credits)  
Maximum CIA marks : 15 (Average of Total No. of Assignment)

**SPOT ASSIGNMENT - 1**

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Write an essay on Tour Operators.
- 2) What are the Significant of the Tour Operators.
- 3) What are the functions of a Tourist Guide.

**SPOT ASSIGNMENT - 2**

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) What do you mean by Interpersonal Relations.
- 2) IATO – Explain.
- 3) Explain the Tour Packages.

**SPOT ASSIGNMENT - 3**

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Describe the job responsibility of a tourist guide.
- 2) Itinerary Review – Explain.
- 3) Explain the role of travel and tour operators.



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## HOME / SPOT ASSIGNMENT

Programme Code No : 572  
Programme Name : Diploma in Tourism and Tour Operations Management  
Course Code & Name : DTTOM-12 & Transport System and Tourism  
Batch : AY 2021-22  
No. of Assignments : 3 (6 Credits)  
Maximum CIA marks : 15 (Average of Total No. of Assignment)

### SPOT ASSIGNMENT - 1

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) What are the different types of Transport?
- 2) Write an essay on the impact of science and technology.
- 3) Give an account of the Land Transport.

### SPOT ASSIGNMENT - 2

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Write an essay on the origin and development of the railways.
- 2) What do you know about the Palace on Wheels?
- 3) Discuss the importance of Inland Waterways.

### SPOT ASSIGNMENT - 3

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) What do you know about hydrofoils and hovercrafts?
- 2) Write an essay on the origin development of the civil aviation.
- 3) Point out the importance of the Indian Airlines.



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Programme Code No : 572  
Programme Name : Diploma in Tourism and Tour Operations Management  
Course Code & Name : DTTOM-13 & Front Office Management  
Batch : AY 2021-22  
No. of Assignments : 3 (6 Credits)  
Maximum CIA marks : 15 (Average of Total No. of Assignment)

## SPOT ASSIGNMENT - 1

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) What are the responsibilities of the Front Office Operators?
- 2) Analyse the importance of inter departmental communications.
- 3) Give an account of the Management Functions.

## SPOT ASSIGNMENT - 2

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) What are the types of Registration?
- 2) Explain the operation modes of registration.
- 3) Write a note on Cashier's Report.

## SPOT ASSIGNMENT - 3

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Foreign Exchange Regulations – Explain.
- 2) What are the main services of Information System?
- 3) Write a note on Telephone Procedures and Manners and Telex.



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Programme Code No : 572  
Programme Name : Diploma in Tourism and Tour Operations Management  
Course Code & Name : DTTOM-14 & Hotel Management and Catering  
Batch : AY 2021-22  
No. of Assignments : 3 (6 Credits)  
Maximum CIA marks : 15 (Average of Total No. of Assignment)

## SPOT ASSIGNMENT - 1

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Write an essay on origin and growth of hotels.
- 2) What are the major international hotels of India?
- 3) Give an account of FHRAI and IH & RA.

## SPOT ASSIGNMENT - 2

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Justify the classifications of Catering Establishments.
- 2) What are the types of Catering?
- 3) Explain the types of menu, design and pointers.

## SPOT ASSIGNMENT - 3

Answer any one of the question not exceeding 1000 words  
ஏதேனும் ஒரு கேள்விக்கு 1000 சொற்களுக்கு மிகாமல் விடை எழுது

- 1) Write an essay on food and beverage services.
- 2) Estimate the future trends in the hotel industry.
- 3) Write an essay on the Reservations, Online Bookings and Delivery Partners.

# **DIPLOMA IN TOURISM AND TOUR OPERATIONS MANAGEMENT**

## **DTTOM – P1**

### **FIELD VISIT AND PROJECT WORK**

Project work should carry 100 marks

Internal valuation of the project Report by the supervisor is for 25 marks. The

External valuation of the Project Report will be done by Tamil Nadu Open University,

for 75 marks. Total of both the valuations are calculated to be 100 marks. Project

work can be done on any related to Tourism.

1. Hotel Management
2. Tour Operation and Travel Agencies
3. Air lines
4. Entrepreneurship Tourism
5. Airport Customer Management
6. Global Tourist Attractions
7. Marketing in Tourism