



தமிழ்நாடு திறந்தநிலைப் பல்கலைக்கழகம்
Tamil Nadu Open University

Chennai - 600 015



**Guidelines for
Tamil Nadu Open University
Research
Fellowship
(TNOURF)**



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FOREWORD

I deem it a great privilege to write a foreword to the Guidelines of Tamil Nadu Open University Research Fellowship (TNOURF). It gives me immense pleasure to mention that the TNOU, a leading Open University in India, has been offering the M.Phil., and Ph.D; Programmes in diverse disciplines under both full-time and Part-time mode since 2017 in accordance with the approval of the UGC and the Government of Tamilnadu. Research is the sine qua non in the University education system. Accordingly, the TNOU emphatically focuses on the socially relevant research in all the disciplines, in addition to the Open and Distance Learning (ODL) and also systematically encourages both the Research Supervisors and the Research Scholars by providing the financial supports generously. In 2019, for the first time the University has instituted an award of TNOU Research Fellowship for the benefit of the full-time Ph.D research scholars with a view to motivating the researchers and also to inculcating the competitive research talents among them.

It is noted that these guidelines shall ensure the flawless selection of the awardees of the fellowship and also to bring out the prudent research works leading to Ph.D; degrees in various domains. In this context, I wish to appreciate those who have dedicatedly got involved in framing these Guidelines of TNOURF.

Wish you all the very best!

(K. PARTHASARATHY)

Guidelines for Awarding TNOURF

- ❖ For the selection of fellowship, the score obtained in the Ph.D; Entrance Examination and Interview shall be considered. The fellowship may be awarded on the basis of the merit list prepared during the selection process.
- ❖ The award shall from the Second year of provisional registration of the awardee, which is subject to satisfactory progress and conduct in this regard as recommended by the Research Supervisor and Head of the Schools.
- ❖ The fellowship will be awarded for a period of TWO years during the Ph.D. programme as per the regulations of University.
- ❖ Only One fellowship at a time, per Research Supervisor will be allocated, during the eligible period of research fellowship.
- ❖ No extension will be given beyond the stipulated period of Research Studentship.
- ❖ Initially the value of the fellowship was an amount of Rs.5,000/- per month and a contingency amount of Rs.5,000/- per year tenable for a maximum period of two years for candidates. This is applicable for all study disciplines/programmes. Now, the fellowship is revised to Rs.7500/- per month and Rs.10000/- towards annual contingency.
- ❖ Student to whom the fellowship is awarded should execute an undertaking in a stamp paper worth not less than Rs.10/- in the prescribed form.
- ❖ During the tenure of the fellowship, the holder must continuously engage himself/herself in research. A six monthly report of his/her work and progress, should be submitted.

- ❖ The awardee shall not accept or hold any appointment, paid or otherwise or receive any emoluments, salary, stipend, scholarship, fellowship etc., from any other source or government during the tenure of the award.
- ❖ For the renewal of fellowship for the subsequent year, the awardee shall submit the progress report through his/her Research Supervisor and proper channel to the Controller of Examinations, the annual report on the progress of his/her research work.
- ❖ All the fees as per the existing rates are to be paid regularly by every fellowship holder; else their registration is liable to be cancelled.
- ❖ The fellowship will be paid monthly after completion of a month on the basis of the claim submitted in the prescribed form through proper channel to the Finance Division.
- ❖ Good conduct, regularity in attendance and satisfactory progress in the research programmes are essential conditions to continue the scholarship.
- ❖ The Leave may be taken by a fellowship holder with the prior approval of the supervisor in accordance with the Ph.D Regulations- 2019 of TNOU.
- ❖ If the fellow is absent due to illness, then the fellowship for the particular month will be admissible supported by a Medical Certificate if such absence is for 15 days or less than the recommendation of the supervisor concerned. Women students would be eligible for maternity leave at full rates for period not exceeding eight months, once only during the award of fellowship period.
- ❖ The fellow may, in special cases, be allowed to avail leave by the University without fellowship for a period not exceeding three months during the tenure of award on the recommendations of the supervisor concerned. The period of leave without fellowship will also count towards the tenure of fellowship. In case of absence of more than three month, the fellowship will be cancelled once for all.
- ❖ If the Fellow discontinues the Ph.D. (FT) research programme in the middle at any time he/she has to refund the entire amount received by him/her in the lumpsum with 9% interest from the date of payment upto the date on which he/she repays the amount.
- ❖ The University shall have power to terminate the fellowship at any time awarded to any research scholar in its opinion, if the candidate's progress is not satisfactory or if the fellow is found to be of habitual irregularity misbehaviour, misconduct, indiscipline etc.,
- ❖ University reserves the right to change the conditions and the award of TNOURF at any time in the middle of the period of award of fellowship to any candidate without intimation.
- ❖ It shall be lawful for the University to declare that the holder of the Award has forfeited it for misconduct, providing false / wrong information irregular attendance or unsatisfactory progress which it may consider sufficient cause for such forfeiture and decision of the University shall be final.
- ❖ The University shall be empowered to make such changes in the conditions of award as new circumstances may render desirable.
- ❖ In case of any disputes the matter may be referred to the Internal Research Advisory Committee (IRAC) and based on the advice of the IRAC, the decision of the university shall be final.



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No.577, Anna Salai, Saidapet, Chennai - 600 015

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APPLICATION FORM FOR TNOU RESEARCH FELLOWSHIP (TNOURF)

(Filled-in application is to be submitted to the Research Division, Office of CoE)

1	Name of the Ph.D. Scholar	In English	
		In Tamil	
2	Enrolment Number		
3	Name of the Subject and School		
4	Month and Year of Admission		
5	Date of Joining (enclose copy)		
6	Date of Provisional Registration (enclose copy)		
7	Date of Confirmation of Provisional Registration (enclose copy)		
8	Broad Area of Research / Topic of Research		
9	No. of Doctoral Committee Meetings conducted (enclose the copy of the Minutes)		
10	Research Articles Published in Reputed National/International Journals (enclose copy)		

11	Papers presented in National/ International level Conference/ Seminar/Symposium/etc., (enclose copy)	
12	National/International level Conference/Seminar/Workshop/ Symposium/Training or Orientation programme/etc., attended (enclose copy)	
13	Average Family Income per Annum	
14	Whether First Generation Graduate	
15	Percentage of Marks in PG	
16	Whether comes under PWD (Person with Disability)	
17	Marital Status	
18	Religion	
19	Community	GT / BC/ BC(M) / MBC / MBC-DNC / SC / SC(A) / ST / Others
20	Availed any Fellowship / Scholarship, etc., (enclose details)	
21	Name of Supervisor with Designation	
22	Percentage of Attendance (from date of joining to till date)	

23	Recommendation/Remarks of Research Supervisor with Signature	
24	Recommendation/Remarks of Head of the School with Signature	
25	<u>Bank Details:</u> Account No: Type of Account: Name of the Bank: IFSC Code: Name of the Branch:	

Declaration by the Applicant

I hereby declare that I have read and understood all the terms and conditions of the URF. I fulfil the eligibility criteria and have provided necessary and correct information in this regard, I am aware of that in the event of any information being found incorrect or misleading after awarding fellowship, my fellowship shall be cancelled with recovery of amount by the University at any time.

Place:

Date:

Signature of the Applicant



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No.577, Anna Salai, Saidapet, Chennai - 600 015, Tamil Nadu

CLAIM FORM FOR TNOU RESEARCH FELLOWSHIP [TNOURF]

Name of the Scholar :
Enrolment Number :
Name of the Department / Subject :
Name of the School :
Month & Year of Joining in the University :
Fellowship Award Letter No. & Date :
Period for which the Fellowship/
Contingency is claimed : From to
Fellowship per month :
Annual Contingency (once in a year) :
Bank Details:
Name of the A/c. holder :
Account No :
Type of Account :
Name of the Bank :
Name of the Branch :
IFSC Code :

Date:

Signature of the Research Scholar

It is certified that the research progress/attendance of the Research Scholar is satisfactory. The fellowship claims made by the Scholar is checked and found correct. It is recommended to make the payment.

Signature of the Research Supervisor

Signature of the Head of the School

[Note: This claim form is to be submitted to the Finance Division, TNOU]



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(மாநில திறந்தநிலைப் பல்கலைக்கழகம், தமிழ்நாடு அரசால் நிறுவப்பட்டது, பல்கலைக்கழக நிதிநல்கைக் குழு & தொலைநிலைக் கல்வி மன்றத்தின் அங்கீகாரம் பெற்றது, ஆசிரிய திறந்தநிலைப் பல்கலைக்கழகங்களின் கூட்டமைப்பு & காமன்வெல்த் பல்கலைக்கழகங்களின் கூட்டமைப்பின் இணைவு பெற்றது)

577, அண்ணாசாலை, சைதாப்பேட்டை, சென்னை - 600 015



www.tnou.ac.in