

M.A. DEVELOPMENT ADMINISTRATION

I YEAR

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M.A. DEVELOPMENT ADMINISTRATION - I YEARS
INTRODUCTION TO DEVELOPMENT ADMINISTRATION

BLOCK I

Introduction: Meaning, Nature, Scope of Development Administration - Development Administration and Administration of Development - Understanding development - Development from above below administrative machinery of development - Approaches to development administration.

BLOCK II

Context of Development Administration: contents of Development Administration - Development Administration in the International context - context of Development Administration - Political, Economic, Cultural, Administrative and Social.

BLOCK III

Development of Administration: Development of Administration - Bureaucracy and Development Administration - Development Planning - Training for Development - Citizen and Administration.

BLOCK IV

Decentralization of Powers in India - State Planning - District level Planning - District administration and Field Agencies - District Collector - District Development Officer - District Development Committee - Development Programmes in India - Integrated Rural Development Programme - Tribal Development Programme - Area Development - Educational Development - Urban Development - Social Welfare - Environmental Protection.

BLOCK V

Reforming Administrative System: Autonomy and Accountability of Administration - Changing Administrative Culture - Corruption in Administration - Committees and Commissions on Administrative Reforms in India - Initiative for Good Governance - Transparency and accountability in Public Administration - E-Governance and administrative reforms.

Books for Reference

1. Riggs, F.W., *Frontiers of Development Administration*, Durham: Duke University Press, 1970.
2. Chatterjee, S.K., *Development Administration*, Delhi: Sultan Chand, 1990.
3. Sapru, R.K., *Development Administration*, New Delhi: Sterling Publications, 2002.
4. Hari Mohan Mathur, *Administering Development in Third World: Constraints and Choices*, New Delhi: Sage Publications, 1986.
5. Chatterjee, S.K., *Development Administration with Special Reference to India*, New Delhi: Surjeet Publications, 1981.

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3. <https://youtu.be/Uz99NJ3ctRg>
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M.A. DEVELOPMENT ADMINISTRATION - I YEARS
DEVELOPMENT: CONCEPTS AND PRINCIPLES

BLOCK I

Introduction: Development - definition - state approaches to development, market approaches to development - people centered development, right bases development - Development Issues and alternate development paradigm.

BLOCK II

Economic Development: Economic development - meaning, definition, concepts of welfare economics, development economics, neo-liberalism.

BLOCK III

Human Development: Human Development - meaning - definition - concept, human development indicators, capability approach.

BLOCK IV

Gender - Development: Gender in development process - gender - related terms and concepts - women in development (WID), women and development (WAD), gender in development (GID), gender and development (GAD), empowerment approaches.

BLOCK V

Sustainable Development: Sustainable development - objectives, goals and principles.

Books for Reference

1. Sakiko Fukuda-Parr, Shivakumar, A.K., (eds), Reading in Human Development, New Delhi: Oxford University Press, 2003.

2. Amartya sen, Development as Freedom, New Delhi: Oxford University Press, 2000.
3. The World Bank, Engendering Development, Washinton D.C: The World Bank, 2001.
4. The World Bank, Sustainable Development in a Dynamic World, World Development Report - 2003 Washington D.C: The World Bank, 2003.
5. Jan Nederneen Pieterse, Development Theory: Deconstruction/ Reconstruction, New Delhi: Vistaar Publication, 2002.
6. UNDP, Human Development Report, 1990, Oxford, OUP, 1990.
7. UNDP, Human Development Report, 1995, Oxford, OUP, 1995.

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4. <https://youtu.be/rr0Wam2L8yA>
5. <https://youtu.be/z7W8QZnYN2Q>

M.A. DEVELOPMENT ADMINISTRATION - I YEARS

INDIAN ADMINISTRATION

BLOCK I

Introduction: Evolution of Indian Administration - Constitutional Frame Work of Indian Administration - Federalism in India - Parliamentary Democracy.

BLOCK II

Central Administrative Structure: Political Executive at the Union Level - President - Prime Minister - Council of Ministers - Structure of Central Administration - Central Secretariat - Cabinet Secretariat Organisation and Functions of Ministries - Law and Order Administration in Centre - Role of Planning Commission - Finance Commission and National Development Council - Constitutional Authorities - Union Public Service Commissions - Commissions for SC and ST, Election Commission - Attorney General - Comptroller Auditor General of India.

BLOCK III

Administrative Services in India: All India Services and Central Services - Staff Selection Board - Reform of Civil Service - Administrative Changes and Reforms - Organization and Methods.

BLOCK IV

State Administration in India: State Administration : Governor, Chief Minister, Council of Ministers, State Secretariat - State Public Services and Public Service Commission - Board of Revenue - Planning Machinery at the State and District Levels - District Administration - Local Administration.

BLOCK V

Issues in India Administration: Relationship between Minister and Secretary - Generalists Versus Specialists - Union - State Relations - Corruption - Impact of Information Technology in India Administration - Globalization and India Administration.

Books for Reference

1. Maheswari, S.R., Indian Administration, New Delhi: Orient Longman Limited, 1984.
2. Padma Ramachandran (Ed), Issues in the Indian Public Administration, New Delhi: Oxford University Press, 1986.
3. Hoshiar Singh, Indian Administration, New Delhi: Sterling Publications, 2000.
4. Hoshiar Singh, and Mohinder Singh, Public Administration in India, New Delhi: Sterling Publications, 1989.
5. Ramesh, K., Arora and Rajini Goyal, Indian Public Administration - Institutions and Issues, New Delhi: Visava prakashan for New Age International (P) Ltd, 2001.

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M.A. DEVELOPMENT ADMINISTRATION - I YEARS
ADMINISTRATIVE THINKERS

BLOCK I

Classical School: Woodrow Wilson, Henry Fayol, F.W Taylor, Maxweber.

BLOCK II

Human Relations School: Elton Mayo, Herbert A. Simon, Chester. I.Barnard.

BLOCK III

Human Resource School: Abraham Maslow, Fredrick Herzberg, Dauglas McGregor.

BLOCK IV

Development School: Fred. W. Riggs, Edward Wiedner, Donald. C. Stone, Yezhel Dror.

BLOCK V

Human Development School: Mahabub-ul-Haq, Amartyasen, Martha Nussbaum.

Books for Reference

1. Ravindra Prasad, D.V.S., and Satya Narayana, P., Administrative Thinkers, New Delhi, Sterling Publishers, 1989.
2. Singh, R.N., Management Thought and Thinkers, New Delhi: Sultanchand, 1977.
3. Riggs, F.W., Frontier of Development Administration, Durham: Duke University, 1970.
4. Sakiko Fukuda Parr and Shivakumar, A.K., (Eds), Readings in Human Development, New Delhi: Oxford University Press, 2003.
5. Marth, C., Nussbaum, Human Capabilities: Women, Culture and Development, Oxford: Oxford University Press, 1996.

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M.A. DEVELOPMENT ADMINISTRATION - I YEARS

GENDER ISSUES AND DEVELOPMENT

BLOCK I

Introduction - Feminism - Meaning - definition - Theories of Feminism - Gender - Meaning and Gender justice in Ancient India.

BLOCK II

Gender Issues - Women's oppression - meaning - oppressive values and structures - Liberation - meaning and liberation process

Social, Economic, Political and Religious context, Globalisation and women.

BLOCK III

Women's Movement - A Global Perspective - Women's Movement in India since 20th century - Contribution of Social Reformers.

BLOCK IV

Women's Development - Meaning and Definition - Women's Development in Educational, Social, Economic, Political and Administrative spheres. Gandhiji and Women, Women's rights in Indian Constitution, Gender in Indian Planning - Commissions for Women's Development.

BLOCK V

Empowerment of Women - Empowerment - Meaning and definition - Nature and Needs - various approaches for empowerment. Role of Panchayati Raj in the Political Empowerment of Women, Women in Central, State and Local levels. An overview of the role of women in development.

Books for Reference

1. Sushamma Sahay, Women and Empowerment: Approaches and Strategies, New Delhi: Discovery Publishing House, 1998.

2. Ram Ahuja, Rights of Women: A Feminist Perspective, New Delhi: Rawat Publications, 1992.
3. Kamala Bhasin, Understanding Gender, New Delhi: Kali for Women, 2000.
4. Kamala Bhasin, What is Patriarchy, New Delhi: Kali for Women, 2000.
5. Chris Beasley, What is Feminism? An introduction to Feminist Theory, London: Sage Publications, 1999.

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M.A. DEVELOPMENT ADMINISTRATION - II YEARS
DEVELOPMENT THEORY

BLOCK I

Trends in Development Theory - The Status of Development Theory - Meanings and Trends in Development Theory.

BLOCK II

Dilemmas of Development Discourse - From Evolutionism to Development - Crisis of Developmentalism - Bipolarity to Polycentrism - Deconstruction of the West.

BLOCK III

Alternative Development - Alternative Development - Alternative Development Paradigm - Paradigm Politics - Mainstream Development.

BLOCK IV

Equity and Social Development - Social Development - Redistribution with Growth - Human Development - Lessons of Welfare Status - Social Capital.

BLOCK V

Futures of Development - Futures of Development Thinking - Development and Complexity - Complexity Politics.

Books for Reference

1. Jan Nederveen Pieterse, Development Theory: Deconstructions/Reconstructions, New Delhi: Vistaar Publications, 2002.
2. Addo, H., (et.all), Development as Social Transformation, London: Hodder and Stoughton, 1985.
3. AKe, C., Social Science as Imperialism: The Theory of Political Development, Ibadan: University of Ibadan Press, 1979.
4. Appadurai, A (Ed.), The Social Life of Things, Cambridge: Cambridge University Press, 1986.
5. Apter, D.E., Rethinking Development: Modernization, Dependency and Postmodern Politics, London: Sage, 1987.

6. Booth, D., (Ed.), Rethinking Social Development, Harlow: Longman, 1994.
7. Brohman, J., Popular Development: Rethinking and Theory and Practice of Development, Oxford: Blaxkwell, 1996.

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M.A. DEVELOPMENT ADMINISTRATION - II YEARS

PUBLIC POLICY ANALYSIS

BLOCK I

Meaning, Nature, Scope and Importance of Public Policy Analysis. Policy Analysis: Meaning and Issues of Policy Analysis, Stages in Policy Analysis. New Economic Policy: Liberalization - Privatization - Globalization.

BLOCK II

Models for Policy Analysis: System's Model for Policy Analysis - Institutional Approach to Policy Analysis - Rational Policy Making Model - Simon's Bounded Rationality - Lindblom's Incremental Approach.

Policy Formulation

- a) Forces in Policy Making - Citizens, Media, Pressure groups and Political Parties.
- b) Official Policy Makers - Legislature, Executive, Bureaucracy and Judiciary

Policy Making in India: Planning commission, National Development Council, Non-Governmental Organisations.

BLOCK III

Policy Implementation: i) Elements in Implementation, ii) Implementers and Implementation Techniques - Bureaucracy and other Administrative Organisations, Legislative bodies, Judicial bodies, Community Groups, Influence of Political structures.

Approaches to Policy Implementation - Top - down Model, Bottom - Up Model, Policy Action Model, Managerial Approaches, inter-Organisational interaction approach, synthesis of bottom - up and top - down implementation approaches.

Policy Evaluation - Functions of Evaluation, Criteria for Evaluation, Forms of Policy Evaluation, Techniques and Problems in Policy Evaluation.

BLOCK IV

Environment Policy - Education Policy - Health Policy.

BLOCK V

E-Governance and Good Governance - Rural Development Policy - Urban Development Policy.

Books for Reference

1. Sapru, R.K., Public Policy - Art and Craft of Policy Analysis, Phi learning Pvt. Ltd., 2009.
2. Frank fischer, Gerald. J. Miller, Mara. S. Sidney, Handbook of Public Policy Analysis, C.R.C Press, New York, 2006.
3. Parson, D.W., Public Policy : An introduction to the theory and practice of policy analysis, Edward Elgar Publishing, 2010.

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M.A. DEVELOPMENT ADMINISTRATION - II YEARS

PUBLIC SERVICE MANAGEMENT

BLOCK I

Shift from Public Administration to Public Service Management - Margaret Thatcher's contribution - Public Choice theory.

BLOCK II

Neo-Liberal perspective - De-regulation - cuts in Public expenditure - Globalisation, Privatization Public Services.

BLOCK III

Basic Assumption of Public Service Management - Responsiveness - flexibility - innovation.

BLOCK IV

Goals of Public Service Management - Reduce the Role of the State - change in inputs - Focus on output - Entrepreneurial Government.

BLOCK V

E-Governance, Information and Communication Technologies (ICTSs) and Governance, Issues of Public service management.

Books for Reference

1. David Osborne and Gaebler, Reinventing Government, London: Addison-Wesley Publications, 1992.
2. Pollitt, C., Managerialism and the Public Services: The Anglo-American Experience, Oxford: Basil Blackwell, 1990.

3. Richard Boyle, Towards a New Public Service, Dublin: Institute of Public Administration, 1995.
4. Janos Bertok, Trust in Government: Ethics Measures in OECD Countries, OECD, 2000.
5. David Harvey, A Brief History of Neoliberalism, Oxford: Oxford University Press, 2005.
6. Brian, D., Loader (ed), The Governance of Cyberspace - Politics, Technology and Global Restructuring, Routledge Publications, 1997.

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M.A. DEVELOPMENT ADMINISTRATION - II YEARS

GLOBALISATION AND DEVELOPMENT

BLOCK I

Theoretical Foundations: Basic assumptions and key concepts: Role of liberty, Freedom and market in the development of Economy, Technology and Human life, Privatization, Liberalization, Market economy and global development.

BLOCK II

Institutional arrangements: GATT, WTO, IMF, World Bank, Trade related intellectual property rights. Nature and role of multinationals.

BLOCK III

Development in the context of globalization Development: definition, scope and multi dimensions. Development beyond economic growth and limits to economic growth. Sustainability and equity approach to development. Human, Social and Ecological dimensions of development. Freedom and capability as strategies of development. Place for marginalized and disadvantages in development.

BLOCK IV

Nation State and Globalization: National Sovereignty and Democratic choice over Development priorities and strategies. Impact on class structure and Social dynamics. Ecological capital and economic growth.

BLOCK V

People and Self Governance: Right for Self governance and governance of local resources. Choices over livelihood security and livelihood opportunities. Impact on culture, values and social capital. Building local governance and alliances.

Books for Reference

1. Bagavathi Jagadish, In defence of Globalization, New Delhi: Oxford University Press, 2004.
2. Stiglitz, E., Joseph, Globalisation and its discountents, New Delhi: Penguin books 2004.
3. Kay Jhon, The Truth about Markets Why Some Countries are Rich and others Remain Poor, New Delhi: Penguin books, 2004.
4. Wolt Martil, Why Globalisation Works, New Delhi: Yale University, 2004.
5. Capra Frrtijoe, Uncommon Wisdom, New Delhi: Banthom books 2001.
6. Stiglitz, E., Joseph, Making Globalization work, New Delhi: Allen Lane, an imprint of Penguin Books, 2006.

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M.A. DEVELOPMENT ADMINISTRATION - II YEARS
ADMINISTRATION OF NON-GOVERNMENTAL ORGANISATIONS

BLOCK I

Concept of Non-Governmental Organizations - Nature - Scope - Importance of Non-Governmental Organizations.

Evolution of Voluntary Action in India: Pre-Independence Period, Post-Independence Period.

BLOCK II

Role of Voluntary Organizations in Social Welfare - NGOs in Community Development - Different Areas of Involvement by NGOs.

BLOCK III

Non governmental Organizations: Registration, Components of Bylaws, Structure of NGO's.

Foreign Aid to Voluntary Organizations - Role of Voluntary organization in Foreign Countries.

BLOCK IV

Management of NGO's - Personnel Management in Non-Government Organizations - Financial and Administrative Autonomy of NGOs - Relationship between Government and Voluntary Organizations. Role of Home Ministry, Ministry of Social Welfare of Government of India.

BLOCK V

Challenges, issues and problems of NGO's - Challenges of NGO's in Globalised Economy - Role of NGO's in Environmental Protection-Issues of Ethics-integrity, Need for reforms in NGOs.

Books for Reference

1. Petter Wittels, The influence of Non Governmental Organization in the UN System, David Dames Memorial Institute of International Studies, London, The Broerings Institute, Washington D.C. 1996.
2. Alnoor & Ebrahim N.G.Os & Organizational Change - Discourse, Reporting and Learning, Cambridge University Press, England, 2003.
3. Martin Ira Glasner, The United Nations at work, Westport, Connecticut, London, 1998.
4. Julie Fischer, Non Governments, NGOs & the political development of the third world, Kumarian Press, West Hartford, 1998.
5. Sarah E Mendelson & John K., Glenn, (Ed), The Power and limites of NGOs - A Critical look at building democracy in Eastern Europe and Eurasia, Columbia University Press, New York, 2002.

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