

**DIPLOMA IN ENGLISH LANGUAGE SKILLS  
EXAMINATION – DECEMBER 2019.**

**BASIC GRAMMAR FOR COMMUNICATION**

Time : 3 hours

Maximum marks : 75

1. Answer any TWO of the following about 200 words each. (2 × 10 = 20)
  - (a) Explain the parts of speech with appropriate illustrations.
  - (b) Describe the kinds of Tenses.
  - (c) Mention the different kinds of articles and state its function with examples.
  
2. (a) Change the voice. (5 × 2 = 10)
  - (i) She made a third attempt.
  - (ii) The boy asked a difficult question.
  - (iii) The terrorists blew up the bridge.
  - (iv) Mollen was making a cake.
  - (v) I know the answer.

- (b) Give affixes. (10 × 1 = 10)
- (i) exam
  - (ii) duty
  - (iii) work
  - (iv) similar
  - (v) friend
  - (vi) neighbour
  - (vii) attach
  - (viii) able
  - (ix) orphan
  - (x) music
- (c) Choose the suitable word. (5 × 1 = 5)
- (i) I could hardly \_\_\_\_\_ to witness the accident (bare/bear)
  - (ii) We should take a \_\_\_\_\_ from work if we need rest. (break/brake)
  - (iii) May I know who is the next \_\_\_\_\_ (hair/heir)
  - (iv) The \_\_\_\_\_ properties of this firm is Rophith. (soul/sole)
  - (v) We need \_\_\_\_\_ to bake cakes. (flower/flour)

(d) Identify the error and correct them  
(5 × 2 = 10)

(i) If he did not know what to do he would have asked us.

(ii) Only when you have your children you will understand how difficult it is.

(iii) I told good bye to Deepu but he ignored me.

(iv) We have already seen the movie so we went to the stadium.

(v) The officer is angry on the clerk

(e) Fill in the blanks with linkers. (5 × 2 = 10)

(i) I like tea ————— coffee

(ii) I enjoy swimming ————— not driving.

(iii) I was late ————— there was traffic.

(iv) ————— she is forty five years old, she looks very young.

(v) We will not be able to come ————— it rains.

(f) Rewrite the following in reported speech.

(5 × 2 = 10)

- (i) He said 'I'm coming'.
  - (ii) He asked me 'Do you speak English?'
  - (iii) 'Be patient,' she said to him.
  - (iv) The receptionist said, 'fill in the form, sir.'
  - (v) She told him. 'Mind your own business'.
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**DIPLOMA IN ENGLISH LANGUAGE SKILLS  
EXAMINATION – DECEMBER 2019.**

**LISTENING AND READING FOR  
COMMUNICATION**

Time : 3 hours

Maximum marks : 75

1. Answer any TWO of the following in about 200 words each. (2 × 10 = 20)
  - (a) Write an essay on Active listening.
  - (b) Elucidate the advantages and disadvantages while listening to Audio and the Audio-Video tools of communication.
  - (c) Explain the means and strategies to be employed to overcome barriers in active listening.
  
2. Do as directed
  - (a) Fill in the blanks with suitable tenses (5 × 2 = 10)
    - (i) The Moon \_\_\_\_\_ (go) round the Earth. (Present tense)
    - (ii) I \_\_\_\_\_ (eat) my lunch. (Past tense)

- (iii) When are you \_\_\_\_\_ (start) your new job. (Present Continuous)
- (iv) Yesterday the killer \_\_\_\_\_ (be) free. (Past)
- (v) I \_\_\_\_\_ (work) here since June. (Present perfect)
- (b) Fill in the blanks with suitable articles  
(5 × 1 = 5)
- (i) Please give me \_\_\_\_\_ book and \_\_\_\_\_ pen.
- (ii) Should I bring \_\_\_\_\_ gift for \_\_\_\_\_ child.
- (iii) My mother is \_\_\_\_\_ honest woman.
- (c) Complete the following dialogue. (1 × 10 = 10)
- Priti : Mary, Do you know that there was a burglar in the opposite house?
- Mary : \_\_\_\_\_
- Priti : Last night
- Mary : How did they enter?
- Priti : \_\_\_\_\_
- Mary : Wasn't there anybody inside?
- Priti : \_\_\_\_\_

Mary : When are they expected back?

Priti : \_\_\_\_\_

Mary : How terrible? I wonder what they  
have looted.

Priti : \_\_\_\_\_

Mary : Has somebody informed the police?

Priti : \_\_\_\_\_

- (d) Read the passage and answer the questions  
given below: (5 × 2 = 10)

Attitudes influence and dictate our behaviour. We can never live a life of total isolation. Hence we need to adjust and alter ourselves. Behaviour adjustment can be effected only by changing our attitudes. Attitudes can be changed by persuasion or cognitive dissonance organisations try to change the attitude of the staff by conducting persuasive sessions by experts. These sessions are effortful and influence our information processing capacity. Induced compliance may gradually change our attitude desirably. We change our attitude so that we are consistent with each other.

- (i) What governs our behaviour?
- (ii) How can one's attitude be changed?
- (iii) Why are persuasive sessions conducted in offices?

(iv) How do persuasive sessions help individuals?

(v) Give the antonyms for

(1) total

(2) alter.

3. Narrate a story with an interesting theme plot, conflict, and character development.

(15 × 1 = 15)

4. Draft a telephone conversation in the context when you have to take a message from the caller for your boss. (5)

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**DIPLOMA IN ENGLISH LANGUAGE SKILLS  
EXAMINATION — DECEMBER, 2019.**

**ORAL AND WRITTEN COMMUNICATION**

Time : 3 hours

Maximum marks : 75

1. Answer any TWO of the following in about 200 words each (2 × 10 = 20)
  - (a) Write an essay on the types of Communication.
  - (b) Elucidate the advantages and disadvantages of E-mail as a tool for communication.
  - (c) Assume that you are the president of your college union and deliver a welcome address, welcoming the chief guests on the dais attending the college Day celebration.

2. Answer any FOUR of the following (4 × 5 = 20)

- (a) Write a note on the importance of voice modulation.
- (b) How is an impromptu speech different from a prepared speech delivering.
- (c) Write a report on an accident that you had witnessed.
- (d) What is the importance of proof-reading? Mention a few important proof-reading symbols.
- (e) What are memos. Draft a memo to be issued to a staff who has been frequently absenting himself from work.

3. Prepare a curriculum vitae for the post of financial Advisor in a multi-national Company. (1 × 10 = 10)

4. Draft a group Discussion among four or five members on the topic 'Politics and the role of youth'. (1 × 10 = 10)

5. Make a precis of the passage (1 × 15 = 15)

When we survey all known human societies, we find everywhere some form of the family, some set of permanent arrangements by which males assist females in caring for children while they are young. the distinctively human aspect of the

enterprise lies not in the protection the male affords the females and the young this we share with the privates Nor does it lie in the lordly possessiveness of the male over the females for whose favour he contends with other males. Its distinctiveness with instead in the nurturing behaviour of the male who among human beings everywhere helps provide food for women and children. The male does not feed the female. He may fight to protect her or to possess her but he does not nurture her. She has to find for herself somewhere at the dawn of human history, some social invention a was made under which males started nurturing females and their young. In every known human society, everywhere in the world, the young male learns when he grows up, one of the things which he must do in order to be a full member of society is to provide food for some female and her young.

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**DIP-116**

**DELS-04**

**DIPLOMA IN ENGLISH LANGUAGE SKILLS  
EXAMINATION — DECEMBER, 2019.**

**READING FOR ENRICHMENT OF LANGUAGE  
SKILLS**

Time : 3 hours

Maximum marks : 75

1. Answer any TWO of the following in about 200 words each. (2 × 10 = 20)
  - (a) Write an essay on the different styles of reading.
  - (b) Explain the purpose of reading and state what are some of the common barriers to reading effectively.
  - (c) Substantiate the statement 'That reading has tremendous power to fuel the development of all aspects of language ability'.

2. Read the given sentences and rearrange them in logical order. (5 × 2 = 10)

S. Man is not given that God-like unselfishness.

P. Alexander and Caesan fought for their own.

Q. We are so bound together that no man can labour for himself alone.

R. The stream in struggling onwards, turns the mill wheel, and the ambitions man building a pedestal for himself, leaves a monument to posterity.

S. But in working for themselves, they are working for us all.

T. Each blow he strikes in his own behalf helps to mould the universe.

3. Read the following passage and answer the question given below. (5 × 2 = 10)

Progress in knowledge has led to the development of science and technology. Which has, in turn, profoundly altered, man's environment. Fertilizers and insecticides have increased agricultural output which is required to feed the swelling population of the world. Each one in the modern world has accumulated in our bodies a few milligrams of D.D.T. Which is organic chlorine, a type of insecticed fertilizers used in farmlands are washed away by rain into rivers. lalces and

reservoirs. This de-oxygenises the water and all the fish is lost. From the industries millions of tons of poisonous, harmful gases are sent up everyday and this chemical environment is also poisoning us. The increase in carbon-dioxide in the atmosphere prevents the escape of sun's heat from the earth, leading to a rise in temperature, melting of ice-caps and a rise in level of the ocean.

- (a) What has progress in science and technology led to?
- (b) How has fertilizers used in farming affected man?
- (c) What is the name of the insecticide and the chemical substance mentioned in the passage.
- (d) How does the high-level of carbon-di-oxide in atmosphere affect the environment?
- (e) Suggest a suitable title for the passage.

3. (a) Do as directed.

Fill in the blanks with the correct form of the word. (5 × 1 = 5)

- (i) They got a chance to \_\_\_\_\_ in the river (bath/bathe)
- (ii) We could \_\_\_\_\_ fresh air. (breathe/breath)

- (iii) The villages made \_\_\_\_\_ and sold it (clothe/cloth)
- (iv) It was \_\_\_\_\_ singing (soleful/soulful)
- (v) The expenditure was \_\_\_\_\_ by the guests (born/borne)

(b) Fill in the blanks choosing the correct phrasal verbs given. (5 × 1 = 5)

(make up, pulled down, make out, pulled through, put on)

- (i) The mansion was \_\_\_\_\_ by flat promoter.
- (ii) She miraculously \_\_\_\_\_ her illness.
- (iii) Don't \_\_\_\_\_ that injured expression.
- (iv) We need two more players to \_\_\_\_\_ the team.
- (v) I could not \_\_\_\_\_ what she had written.

4. Role play a dialogue between friends on their future plans after an undergraduate course of study. (10 marks)

5. Make a precis of the passage. (1 × 15 = 15)

It is inconceivable to think of the modern world without advertising. Advertising is one of the constituent elements of modern living. Some of the TV ads cost anything from fifty thousand to several million dollars. Advertising should not be confined to the narrow world of business and trade though it is the most important one. The propaganda mills of the different political and religious establishments in the world are subjecting their target populations to a form of insidious advertising which is not basically different from business advertising. The basic philosophy behind all the three of them is aggressive publicity whose main props are money, power and control of media. Advertising is common for political, religious and business purposes. Granting that it is unavailable, the question arises, what are the limits within which advertising can be carried out without undesirable consequences. For defining these limits it is necessary to first ask ourselves

what advertising is ordinarily used to achieve. The trouble arises when exaggerated or patently dishonest claims are made by the manufactures for their wares with the express intention of making profits at the customer's expense. Put to proper and good use advertising can do enormous good to society, in the hands of people with a social conscience.

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